

Charter Amendments

Amend full charter to change from Board of Selectmen to Select Board or Council along with Town Administrator/Town Manager.

ARTICLE 1: Reword to reflect any changes throughout the charter. NOTE: for attorney: Remove newspapers for notification.

ARTICLE 2:

Remove Annual Town Meeting

Section 202 – Annual Town Meeting. An ~~Annual~~ Town Meeting for the consideration of the budget and the transaction of other Town business which voters are authorized to vote upon shall be held on the Saturday proceeding the second Tuesday in the month of June starting at a time fixed by the Board. All actions taken at the ~~Annual~~ Town Meeting will take effect on July 1st following the meeting unless otherwise specified. The Warrant of the ~~Annual~~ Town Meeting shall be closed to the insertion of money and non-money Articles sixty (60) days prior to the ~~Annual~~ Town Meeting. The board will be allowed, with a unanimous vote, to add additional Articles to the warrant up to thirty (30) days prior to Town Meeting.

Section 204 – Warrant Articles Section 204

If the voters fail to approve any budget warrant articles required by law, the Board shall call, as provided by law, for such further Town Meeting(s) as are required to address the same, provided that any such special Town Meeting shall be conducted solely as an ~~open floor Town Meeting~~ and not by referendum voting.

NOTE: Atty, recommended to have procedures for referendum vote and should be specified.

ARTICLE 3: Selectmen or Council

- a. 5 or 7 council members. Elected at large.
- b. Question for Town Attorney-possible if 2 members of the Council could be members of committees.
- c. Section 3.03 – nomination papers amend to state election laws.
- d. **Section 303 – Nominations.** Nominations for the office of Board shall be made by nomination papers signed in the aggregate for each candidate by not less than twenty-five (25), nor greater than fifty (50), registered voters of the Town of Waterboro. All nomination papers must contain the full name and address of the candidate, must specify the office for which the candidate is to be nominated and the term for which the candidate seeks nomination.
- e. Nomination papers for the nomination of candidates for any elective office in the Town of Waterboro shall be filed with the Town Clerk at least forty-five (45) days prior to the

regular municipal election. Nomination papers shall be uniform and shall be made available by the Town Clerk ninety (90) days prior to the election.

- f. Section 3.05 - amend to streamline vacancies.
- g. **Section 305 – Vacancies.** If a seat on the Board becomes vacant less than six (6) months prior to the next regular election, the Board may call a special election for the balance of the term. If called, the special election must be held within ninety (90) days from the next scheduled Selectmen’s meeting following the date that the vacancy occurred.

Section 304 – Enumeration of Powers and Duties. Without limitation of the foregoing, the Board shall have power to:

- A. Appoint the Town Administrator, Town Assessor, ***Town Clerk*** the members of the Planning Board, Zoning Board of Appeals, and the Board of Assessment Review which shall have such powers and perform such duties as are provided for by the laws of the State of Maine; appoint a Town Attorney and Town Auditor who shall serve at the will of the Board; and appoint members to boards and committees created by this Charter and the Board. Appointments shall be made by procedures adopted through rules of the Board but all elected and appointed persons shall continue to serve until the expiration of their term or until their successor is duly elected, and/or appointed and/or qualified.