

Town of Waterboro
Charter Commission Meeting Minutes
September 19, 2023

The Board of Selectmen held a kick off meeting with members of the commission. Immediately following the kick off meeting the commission conducted a meeting.

Members present: Dwayne Woodsome, Lori Anthony, Nadine Malloy, Nancy Brandt, Steve Ross, Frank Allen and David Barker. Absent: Marina Gagne and Deborah Wentworth.

Discussion of meeting dates was held. Meetings will be held the 2nd and 4th Tuesday of each month beginning in October at 7 pm.

Officers. Dwayne Woodsome inquired if any commission member would be interested in taking the Secretary position. Nancy Brandt added that she is interested in being the commission secretary. Dwayne Woodsome made the motion to hire Nancy Brandt as Secretary; Nadine Malloy seconded. Motion passed 4-0-1 with Nancy Brandt abstained from voting for her. As two members were absent, election of Chair and Vice-chair will be held at the commission's next meeting on October 10th.

Steve Ross added that the Commission is required by state law to hold a Public Hearing for public input within 30 days of the organizational meeting and asked if this was the organizational meeting. Public Hearing will be held on October 24th. Nadine Malloy will contact Administrative Assistant Laura Lowe to post and advertise the public hearing. Nancy Brandt suggests to include in the notice if unable to attend can send comments to the commission

Dwayne Woodsome suggests members review the current charter. Charter does not have to be re-written just updates. Nadine Malloy added just tweaks and updates. David Barker feels areas need work.

Frank Allen recommends having Atty. Natalie Burns who has legal recommendations for the charter; Nadine Malloy will contact Laura Lowe to see when Atty. Burns will be available to meet with the commission.

Nancy Brandt also requests a town laptop to be able to keep town business off personal laptop. Dwayne Woodsome will make sure one is available with a copy of the current charter in word to be able to red line any changes.

Motion to adjourn was made at 7:43 pm.

Respectfully submitted

Nancy Brandt, Secretary