

Town of Waterboro

Economic Development Committee

Minutes

April 23, 2014

Call to Order: 3:10 PM, by Chairman Leo Binette. Present: Don Holden and Jason Straetz, members; Town Planner Tom Ursia. Guests, Bob Powers, 20/20 Committee Chairman. Absent: Deb Harding and John Wade, members.

Minutes: Don Holden made the motion to approval the minutes of the April 16, 2014 meeting as written. Leo seconded. Voted, passed.

Correspondence: Deb and John sent in e-mails in regards to not being able to attend the meeting. Leo's e-mail to members in regards to meeting dates. Discussion for the need of additional members.

Announcements: None.

OLD BUSINESS:

Economic Development Chapter for the Comprehensive Plan – Task Assignments:

Education – Deb: Approved as written.

Quality of Life – Deb: Delete this entire section.

Cost of Doing Business and Financial Assistance – Dennis: #1: Second line change 'the corporation is' to 'that resources are' #2: At end, change 'EDC marketing Plan' to 'Town Administrator with input from EDC'. #3 & 4: Delete. #5: Last sentence add 'Town Administrator, Public Works Director and', after Town Planner. #6: Delete last sentence. Insert 'In collaboration with local Regional Chambers or Commerce and SMRPDC. #7: Delete.

Type of Development – Leo: Opening paragraph, second line, delete 'current'. #2: add at end, 'additionally, Town Planner and EDC, to complete a Hospitality Study in 2014. All Planning Strategies: Person(s) to accomplish the task will be put at the end of each strategy.

Infrastructure – Don: Combine #1 & #3. #6A: Delete. #7: to become part of #6C. #8: 1st. Line, after 'parcels of land' add 'in the 2014-2015 timeframe'. #9: Delete as written. Rewritten as: Identify high priority areas that have major drainage and erosion issues, needing immediate attention – Public Works Director. All Planning Strategies: Person(s) to accomplish the task will be put at the end of each strategy.

Don made the motion to accept the above sections as changes. Leo seconded. Voted, passed.

NEW BUSINESS: None.

General Discussion: None.

Adjourn: Don made the motion to adjourn at 5:20 PM. Leo seconded. Voted, passed.

Respectfully submitted,

Dianne Holden
Committee Secretary

Upcoming Meetings:

Wednesday, **May 14, 2014** at 5 PM

Agenda items for the May 14, 2014 meeting:

- Economic Development Chapter for the Comprehensive Plan
- 2014-15 Budget Request: discuss items needing funds, ie: advertising, design of infrastructure, inventory of Waterboro and surrounding communities, website, GIS, focus groups, seminars that members could attend, memberships to other groups, etc.
- State – Business Friendly designation: review criteria
- Committee Work Plan for 2014
- General Discussion
- Invite Tom Reinhold of SMRPDC to meeting