

Waterboro Community Garden Committee and Member Meeting

**Wednesday, March 13, 2024 at 3 pm
Inside Town Hall**

Introductions/Welcome

In Attendance

Brigit McCallum (CM)

Oksana Sigleski (CM)

Donna Berardi (CM)

Lisa Moulton (HM)

Sue Briggs (HM)

Sherry Stone (CM)

Ed and Lisa Bittle

(CM- Appointed Committee Member, HM- Honorary Member)

A. Member Questions and Comments

Brigit noted that Judi Carll has resigned from the committee. She will still be an active Gardner.

B. Approval of February 14, 2024 Minutes

Donna moved, Oksana second Vote 5/0

C. Financial Report – Sherry (moved to the end of the agenda for Sherry’s presence)

Sherry confirmed the balances in the Garden Committee’s Revenue and Expense accounts with the Deputy Treasurer on February 15, 2024.

D. Organizational Matters

1. Discuss the possible role of “purchasing member” of the committee for purchases by committee members who are not “appointed members” and for local small businesses that don’t go through the town’s purchasing process.

Sherry will ask the town about a threshold to see if purchases under a certain amount can just be paid for by an appointed member and reimbursed by the town.

2. Possible update of Purchasing Procedure

Purchases that require orders can be initiated by honorary members and they will advise the seller that the committee treasurer will follow-up for payment and paperwork if needed.

3. Set a date to review the 2025 Garden Packet (i.e., later in the season)

Discussed and decided to keep a running list of revisions suggested for late season review.

E. Infrastructure

1. New shed

Sherry has ordered the shed and will update on delivery schedule.

Stone will be ordered by Brigit from Dayton Sand, a donation, and she will coordinate delivery with Nathan Ford for the end of the month. Sue will request volunteers for the spreading of the stone prior to shed delivery.

2. Prepping area for moving Johnson Mill bed to rear of gardens. Oksana

Cardboard and landscape fabric will be laid down in the new bed location at the rear of the garden. If the existing boards are useable, they will be relocated. If not, new boards will be purchased with the others required for the three new beds.

3. Bed frame replacement schedule – Sue

15- 2x12x12' boards are needed for the three beds. Woodsome's Lumber has been contacted and will be cutting again in the spring. Bud Woodsome will source the trees and advise on cost. It should be similar to what we paid last year for board footage but may increase. Sue will give Bud a list of what is needed. Construction end of April or sooner if boards are available.

Donna moved to approve \$650 for new bed boards, Oksana second. Vote 4/0 to approve.

4. Review and revise Task List – Oksana

Oksana provided the task list. Decided that the list would be kept as is for now.

Donna and Judy will plant the Flower beds.

Discussed painting shed. Boards are not pressure treated and can be stained or painted. More discussion needed.

Sue will coordinate the volunteer request to paint the new shed and Berry Garden tasks.

Oksana to coordinate volunteers for prepping new bed area in the back left side of the garden and eventual dismantling of the Johnson Mill bed.

F. Projects

1. Pantry Garden – anything? Oksana

Oksana states that one 4x4 post of the pantry garden fence requires replacement. She will purchase and submit invoice to Sherry.

2. Berry Garden – Repair of berry garden enclosure – Sue

The top of the enclosure collapsed. Vendor will be contacted regarding warranty. With volunteer help the day of the rock spreading, hopefully we can upright the “roof” and provide supports if no other action on the vendor's part.

After the meeting Sue took pictures and emailed the vendor. Waiting for response.

3. Pollinator Garden Certification - Brigit

Donna will go thru the check list and see what we already have planted. Brigit asked about annuals.

4. Master Gardener Volunteer – possible involvement?

Donna will coordinate with the Master Gardener Volunteer

G. Other?

Donna mentioned a webinar on blueberry bushes and will send info.

Available beds- two beds available. Brigit to advertise in the Reporter.

Meeting adjourned at 4:45.

Brigit moved and Lisa second to adjourn. Vote 6/0

Minutes submitted by Sue Briggs, Acting Secretary