

Waterboro Community Garden Committee and Member Meeting

**Wednesday, April 10, 2024, at 3 pm
Inside at the Town Hall**

In attendance

Lisa Moulton (HM)
Donna Berardi (CM)
Brigit McCallum (CM)
Sue Briggs (HM)
Sherry Stone (CM)

(CM- Appointed Committee Member, HM- Honorary Member)

Introductions/Welcome

A. Member Questions and Comments

1. Pat Lyons told Brigit that she was sorry she could not attend.
2. We have an application for a new committee member.

B. Approval of March 13, 2024 Minutes

Sherry motion/Donna second to approve. Vote 5/0 approved.

C. Financial Report – Sherry

1. Sherry provided the following;

Final payment on the shed will be paid by April 22, 2024, in the amount of \$1,385.00. Funds will be taken from the Revenue account.

2. Discussed future needs that are anticipated. We should determine by the end of the season so that Sherry has information to propose to the town Budget Committee in January of 2025.

D. Organizational Matters

1. Committee applicant, Brigit to reach out and speak with applicant regarding extra space, gardening interest and committee involvement.

Note: following the meeting Brigit reached out to Nanette regarding her return and she has decided to release her bed. Brigit also spoke with Chelsi Burns, the new committee applicant, and she has an interest in gardening and will be taking the Chickadee bed.

2. Discussed Handbook updates

- a. adding a second bed agreement form.
- b. Clarify volunteer commitment hours and reporting to Lisa. All hours need to be reported for potential grants.
- c. Create a task list for major projects.

E. Infrastructure

1. New shed

- a. Stone and shed delivery updates. Brigit to speak with Nathan Ford and see if he is available to deliver the end of next week.
- b. Sherry to call the shed company and reschedule delivery of the shed for the first week of May.

Update: Sherry contacted the shed company and they are good with delivering the shed the first week of May. Once we have a firm date, Sherry will coordinate a specific day and time.

2. Johnson Mill Bed rebuild and relocation update.

That bed can be moved anytime soon. Oksana and Sue have placed cardboard and tarps in its new location, and it will be set down on them and filled.

3. Available beds- Fire Barn, Chickadee, Old Home Days and Johnson Mills are available.

Note: Chickadee is now rented.

4. Shed Lock-New lock to be purchased that is easier to operate.

Update: Sherry has purchased two new locks. Once the combinations are assigned, she will replace the lock on the existing shed and the second lock will be used for the new Pantry Shed.

5. Bed rebuild- Waiting on boards. It is anticipated that we will have boards for the first week of May. Brigit to send email to those beds effected to advise re early planting and leaving perimeter open for removal of existing boards. Sue to contact Woodsome Lumber.

F. Projects

1. Berry Garden enclosure update – The roof structure of the enclosure has been removed. Waiting for replacement enclosure covered under warranty, with an estimated delivery date in June.

2. Bushes to be fertilized soon.

G. Motion to Adjourn

Sherry moved, Lisa second

Vote 5/0

Meeting adjourned at 4:30

Next meeting May 8, at 3 pm. Location to be determined by weather.

Reported by Sue Briggs, Acting Secretary